



Scrutiny Co-ordination Committee

Time and Date

10.00 am on Wednesday, 12th April, 2017

Place

Committee Room 2 - Council House

Public Business**1. Apologies and Substitutions****2. Declarations of Interest****3. Minutes** (Pages 5 - 10)

(a) To agree the minutes of the previous meeting held on 3rd March, 2017

(b) Matters Arising

4. Department for Work and Pensions (DWP) - Priorities for 2017/18 (Pages 11 - 32)

Presentation of Iona Old and Claire Hindson, DWP who have been invited to the meeting for the consideration of this item

Councillors L Bigham and C Thomas, Cabinet Member and Deputy Cabinet Member for Community Development have also been invited along with the following representatives:

Janet Gurney, Coventry Law Centre
Ed Hodgson, Citizens Advice Bureau
Alan Markey, Coventry Independent Advice Service
Glen Smailes, Job Shop

5. Public Transport Select Committee - Outcomes and Learning (Pages 33 - 42)

Briefing Note of the Scrutiny Co-ordinator

6. Annual Report of the Work of Outside Bodies - Whitefriars Housing Association (Pages 43 - 48)

Report of Councillor Patricia Seaman

7. Outstanding Issues (Pages 49 - 50)

Report of the Scrutiny Co-ordinator

8. **Scrutiny Co-ordination Committee Work Programme 2016/2017** (Pages 51 - 58)

Report of the Scrutiny Co-ordinator

9. **Any Other Items of Public Business**

Any other items of public business which the Chair decides to take as a matter of urgency because of the special circumstances involved.

Private Business

Nil

Martin Yardley, Executive Director, Place, Council House Coventry

Tuesday, 4 April 2017

Notes:1) The person to contact about the agenda and documents for this meeting is Liz Knight, Democratic Services, Council House, Coventry, telephone 7683 3073, alternatively E-mail: suzanne.bennett@coventry.gov.uk/liz.knight@coventry.gov.uk

2) Council Members who are not able to attend the meeting should notify Liz Knight no later than 9.00 a.m. on the day of the meeting, giving their reasons for absence and the name of the Council Member (if any) who will be attending the meeting as their substitute.

3) Scrutiny Board Members who have an interest in any report referred to this meeting, but who are not Members of this Committee, have been invited to notify the Chair by 12 noon on the day before the meeting that they wish to speak on a particular item. The Member must indicate to the Chair their reason for wishing to speak and the issue(s) they wish to raise.

Membership: Councillors N Akhtar, J Blundell, G Crookes, D Gannon, L Kelly, R Lancaster (Chair), J McNicholas, M Mutton and R Singh (Deputy Chair)

By invitation Councillors L Bigham and C Thomas

Please note: a hearing loop is available in the committee rooms
If you require a British Sign Language interpreter for this meeting
OR if you would like this information in another format or language please contact us.

Suzanne Bennett/Liz Knight, Governance Services - Telephone: 024 7683 3072/3073

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Coventry City Council
Minutes of the Meeting of Scrutiny Co-ordination Committee held at 10.00 am on
Friday, 3 March 2017

Present:

Members: Councillor R Lancaster (Chair)
Councillor R Singh (Deputy Chair)
Councillor N Akhtar
Councillor J Clifford
Councillor D Gannon
Councillor J McNicholas
Councillor M Mutton
Councillor R Singh
Councillor K Taylor (substitute for Councillor J Blundell)

Cabinet Member and
Deputy Cabinet Members: Councillor P Akhtar
Councillor Ruane
Councillor Seaman

Employees (by Directorate):

P Barnett, People Directorate
J Brooks, People Directorate
C Hickin, People Directorate
G Holmes, Resources Directorate
P Longden, People Directorate
M McGinty, People Directorate
L Nagle, People Directorate

Invited: B Harper – Coventry Older Voices
D Walmsley – Coventry Skatepark Project

Apologies: Councillor J Blundell
Councillor G Crookes
Councillor L Kelly

Public Business

61. Declarations of Interest

In relation to Minute 65 below relating to “Connecting Communities Phase 1” the Committee noted that Councillors Lancaster and Clifford had links to an organisation that was involved in Connecting Communities Phase 1.

62. Minutes

The minutes of the meeting held on 8th February, 2017 were signed as a true record. There were no matters arising.

63. **Creation of a City Centre Public Spaces Protection Order**

The Committee considered a report of Executive Director for Place which contained a proposal to be considered by Cabinet on 7th March, 2017 regarding the creation of a City Centre Public Spaces Protection Order (PSPO).

The report proposed that in order to ensure that the City Centre was an attractive destination for residents, shoppers and businesses, Coventry needed to minimise any behaviours that may be detrimental to the quality of life in this locality and potentially deter people from visiting the City Centre.

A City Centre PSPO would assist in this matter and simplify the response of officers from the Police and the Council in dealing with various anti-social activities. The order would recognise that some of those considered to be causing issues had their own vulnerabilities and would seek to offer support and assistance, rather than simply rely on enforcement.

The report summarised the results of the consultation, set out conditions of the PSPO that was proposed would best suit what was needed for the City Centre and was reflective of the responses received from partners and the public.

The initial order as proposed had been left largely unchanged apart from two amendments. These related to begging, cycling and skateboarding. The amendments were made in response to the consultation.

The Committee heard contributions from Councillor P Akhtar the Deputy Cabinet Member for Policing and Equalities, officers and members of the public representing Coventry Skatepark Project and Coventry Older Voices. The perception of danger and fear in a pedestrianised area was recognised as a problem and those present were keen to find solutions to this through intergenerational dialogue and consideration of suitable facilities which would benefit the community. The Coventry Skatepark Project video available on the internet referred to during the discussion would be circulated to Members.

The Committee questioned those present on the following:

- Police support for the PSPO, enforcement and fines
- Displacement of activity to areas outside of the city centre as a result of the order
- Whether prostitution and curb-crawling could be addressed via a PSPO
- Flexibility and discretion in implementing the PSPO, especially regarding buskers and performers in the city centre.
- Current powers regarding prohibiting cycling in the city centre
- The issue of encouraging more people to cycle, but also wanting to restrict dangerous cycling.
- Support to vulnerable people who are begging as well as enforcing the PSPO
- Code of conduct for charity subscription collectors to ensure they don't target vulnerable people
- How evidence to support extending or enhancing the PSPO can be gathered and how members of the public and the Council can do this.
- Other Local Authorities with PSPO's

- Use of CCTV footage
- Damage to property

RESOLVED that

- 1) **The Committee requested that a further report be presented in 12 months' time to review progress.**
- 2) **Cabinet be recommended to consider:**
 - i. **Monitoring levels of begging outside of the city centre to ensure there is no displacement effect of the PSPO.**
 - ii. **As part of the redesign of city centre car parks, to carefully consider the location of payment machines, to discourage begging and improve safety.**
 - iii. **To ensure a standard, multiagency procedure is offered when supporting vulnerable people with multiple complex needs, who may be begging or rough sleeping in the city centre.**
 - iv. **To identify a clear and transparent way for members of the public to complain about anti-social activities that are covered by the PSPO.**
 - v. **To support the development of a city centre skatepark and continue to work with partners to enable this to happen.**
 - vi. **To develop a clear cycle plan for the city centre, so both cyclists and pedestrians are aware of suitable and appropriate cycle routes through the city centre.**

64. Connecting Communities Phase 2

Further to Minute 34/16 the Committee considered a report of the Executive Director for People regarding Connecting Communities Phase 2. Scrutiny Co-ordination Committee had requested the outcome of consultation prior to consideration at Cabinet, which was due to take place on 7th March, 2017.

The report noted that the grant Coventry received from central Government had reduced by 49% from 2010/11 to 2017/18 and by 2020 this was estimated to reduce further to a 55% reduction. Due to the increase in the city's population this equated to a 51% reduction per person from 2010/11 to 2017/18. The budget for the People Directorate was 70% of the Council's net budget and so the services provided by the People Directorate needed to contribute significantly towards those savings.

Connecting Communities was recognised as an ambitious approach to redesigning services through collaboration with local communities. Phase 1 of Connecting Communities focused on ten specific proposals. These proposals were on track to deliver the £1m savings target set for 2016/17 and £1.2m ongoing.

The report noted that Phase 2 of Connecting Communities focused on how services and support could be delivered differently in local communities with the greatest need, within the resources that were available. As a consequence of cuts a target of £3.8m was set for this work. Across all phases of Connecting

Communities a total of £5m savings must be achieved, in line with the total requirement set for the original City Centre First programme, which had now been incorporated into the wider Connecting Communities change programme.

Phase 2 comprised of two overarching proposals to reshape the way that support was delivered to children and young people aged 0 to 19 years and the provision of library services in the city.

The scale of grant cuts meant the current way in which services were delivered was no longer sustainable. The financial position and the needs of residents must be balanced alongside making radical changes in the delivery of services. This meant working closely with residents and partners in new ways to maximise the total public funding that remained to support the most vulnerable in the city. Part of the Council's strategy was also to work with organisations that could draw upon resources that the Council cannot access and to enable this to happen as far as possible. The delivery of the savings programme described in this report contributed to the total savings required of £35m by 2017/18.

Coventry's long-term strategy was to focus on avoiding crude cuts through closer partnership working with statutory and voluntary agencies, and communities. The Connecting Communities approach was to work with others to redesign services that could be delivered within the resources available, focusing on supporting those areas that were most in need. Connecting Communities was the overarching transformational change programme for the Council's People Directorate which delivered a wide range of key frontline services to Coventry residents and as such further phases were likely to be forthcoming at a later point.

In August 2016, Cabinet approved public consultation on two proposals, with a number of key elements from 12 September 2016 to 12 December 2016 (their minute 24/16 refers). This report provided an update on consultation feedback and the outcome of engagement with local communities to explore how services might be delivered differently in the future.

A number of council services were included within the scope of Connecting Communities including libraries, children's centres, nurseries and the youth service. The list was not exhaustive and was expected to eventually comprise of all elements of People Directorate, and possibly wider service transformation to deliver broader savings targets.

The Cabinet Member and Deputy Cabinet Member for Children and Young People discussed the need for new ideas and working with the voluntary sector and communities to find positive solutions.

Officers representing Involvement and Partnerships, Children's Services, Youth Services and the Library Service presented to the Committee regarding emerging messages, positive responses and concerns, the proposal and the position after consultation.

The Committee questioned officers on the following:

- Physical space to deliver the services from Family Hubs and what the hub and spoke model would look like

- Support for community organisations who would be involved in delivering library services, especially in terms of financial viability
- Contingency if community and voluntary organisations were unable to continue, both in partnership and community library models
- That more emphasis on the grant reductions should be made to explain the reasons for the changes.
- Support for vulnerable families in areas where Children's Centre services were being withdrawn and packages of support for the transition to the Family Hub model, particularly for those families who were going to have to travel further.
- Details on reduction of posts and whether these would be voluntary or compulsory redundancies.
- Involving Ward Councillors in changes and a map which visually highlights changes within wards
- Further detail regarding the umbrella organisation idea within the new youth provision
- Phase 3

RESOLVED that the Scrutiny Co-ordination Committee recommend Cabinet consider:

- 1. To involve Ward Councillors in further discussions about the implementation of the proposals.**
- 2. To provide Ward Councillors with mapping information so they can see how the proposed changes affect theirs and surrounding wards.**
- 3. That no childcare or children's centre provision is closed without outreach services in place to support vulnerable families and ensure that there are no gaps in provision.**
- 4. That before any umbrella organisation is considered for youth provision in the city, careful consideration is made as to how this would operate, the impact it would have and the potential cost of delivery.**

65. Connecting Communities Phase 1 - Implementation Report

Further to minute 34/16 the Committee considered a briefing note that they had requested on the outcomes and achievements of Connecting Communities Phase 1. The consultation process on these Phase 1 proposals commenced on 7th December 2015 and ended on 1st February 2016.

The report noted that all proposals were on track to deliver the £1.2m savings target associated with Connecting Communities (Phase 1). Appended to the report were an outline of delivery progress to date for each proposal following approval from Cabinet in February 2016. An update on any Equality and Consultation Analysis (ECA) impact was also provided.

Learning from Connecting Communities Phase 1 implementation had informed Connecting Communities Phase 2 proposals, particularly in relation to ensuring that sufficient time was allowed for implementation of any proposed changes.

Ongoing communication was required between all parties to embed the changes that result from a different way of delivering services.

Initial Equality Consultation Analysis (ECA) documents were produced prior to the start of the Phase 1 consultation process. Each proposal would be reviewed and updated 6-12 months after the relevant implementation dates to reflect any additional information received about the potential impact of the proposals; specifically on those groups of people with protected characteristics.

RESOLVED that Scrutiny Co-ordination Committee noted the Phase 1 implementation and request a report back at an appropriate time with comments from partner organisations.

66. Civic Visit to Volgograd, 29th October to 2nd November, 2016

The Committee considered a report of the Lord Mayor, Councillor L Harvard concerning his visit to Volgograd, Russia from 29th October, 2016 to 2nd November, 2016 for the attendance at “Volgograd International People’s Diplomacy Forum: Dialogue Upon the Volga: Peace and Mutual Understanding in the 21st Century”.

The report detailed costs and benefits of attendance.

RESOLVED that the visit to Volgograd be endorsed.

67. Outstanding Issues

The Committee received and noted a report of the Scrutiny Co-ordinator which outlined the approach to be taken on progress, outcomes and responses to recommendations and actions made by the committee.

68. Scrutiny Co-ordination Committee Work Programme 2016/2017

The Committee considered their work programme for the current municipal year.

RESOLVED that the work programme be noted and updated to include a report back on the Public Space Protection Order (minute 63 refers) and Connecting Communities Phase 1 (minute 65 refers).

69. Any Other Items of Public Business

There were no additional items of public business.

(Meeting closed at 12.15 pm)



Coventry City Council

Briefing note

To: Scrutiny Co-ordination Committee

Date: 12 April 2017

Subject: Department for Work and Pensions Priorities 2017/18

1 Purpose of the Note

- 1.1 Attached is a presentation from Department for Work and Pensions outlining their priorities, and opportunities, for 2017/18. This is an opportunity for SCRUCO to consider how we can work together, with the DWP and partners across the City, to achieve more employment opportunities for young people, people with disabilities and more vulnerable claimants.

2 Recommendations

- 2.1 That SCRUCO forward any recommendations onto the relevant Cabinet Member, the Working Together Group and partner organisations.

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Meeting with Coventry City Council

12th April 2017

Iona Old, Coventry Employment and Partnership Manager, DWP

Claire Hindson, District Manager, DWP



Department
for Work &
Pensions

2017/18

- Our purpose and our challenge
 - Manifesto commitment on the labour market
 - How partnership work is supporting our aims
-

Employment Rates

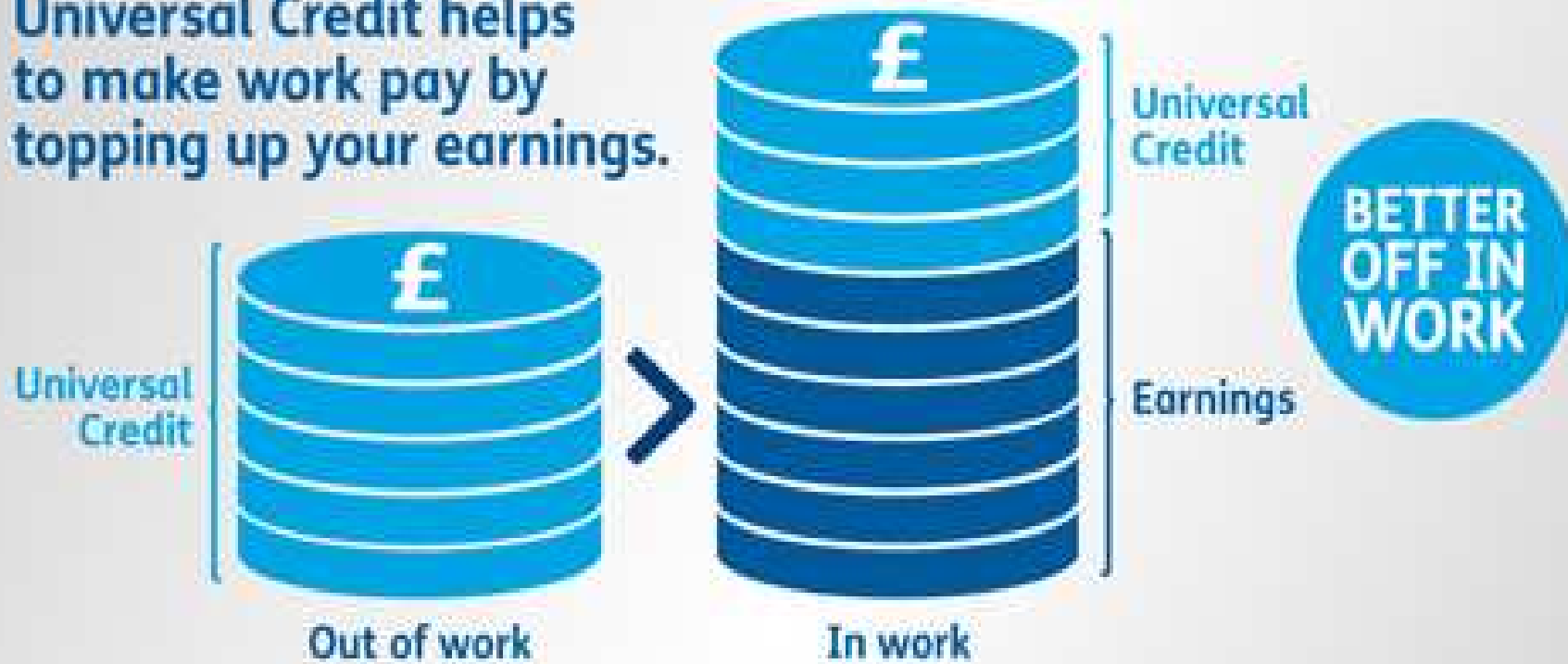
- The Unemployment Rate has fallen to 4.7% the lowest since 2005
- Coventry have 4,430 claiming work intensive benefits, 855 who are 18-24
- Change since 2010
- -7,198 claimants, 2,550 who are 18-24

Jobcentre Plus Offer

- Universal Job match
- A named Jobcentre Plus contact with experience of recruitment in the local area
- Attraction campaigns and opportunities to get involved in local events
- Links into the local community via our network of Partners
- Opportunity to recruit via a sector specific route-way
- Offer work experience to a local person
- Work Trials

Universal Credit

Universal Credit helps to make work pay by topping up your earnings.



UC Universal Credit

#UniversalCredit

Benefit Cap

- Numbers in Coventry
- Action with partners
- Support moving forward

Disability Confident

Increase your confidence in recruiting and retaining people with disabilities

- 7m people of working age population have a disability (17.5%)
- 1.3m of them want to work
- Only 50% of working age disabled people are in work compared with 80% of non disabled
- Disabled people spend £80 billion per year in UK.



New Disability Confident Scheme



Government working with employers to:

- increase understanding of disability
- challenge attitudes towards disability
- remove barriers to disabled people and those with long term health conditions in employment
- ensure that disabled people have the opportunities to fulfil their potential and realise their aspirations.



Jobcentre Plus Support

- Disability Employment Advisers
- Work Choice
- Access to Work

Access to Work

- Access to Work (AtW) was introduced in June 1994
 - It is a National programme delivered by Department for Work & Pensions.
 - To help overcome barriers that disabled people come across in when moving onto or retaining employment.
 - Provides a grant to cover additional costs over and above the requirements of making “reasonable adjustments” which and employer is legally obliged to provide under the “Equality Act 2010”.
 - A flexible programme that focuses on the needs of the individual.
-



Benefits of Access to Work

- Encourages greater independence
- Promotes work as being the best route to inclusion for disabled people
- Enables disabled people to work on a more equal basis with no disabled colleagues
- Encourages employers to recruit and retain disabled people by offering practical help
- Provides advice to disabled people and their employers.

Eligibility Criteria

- Have a disability or health condition that has a long term, adverse affect on their ability to carry out their job
- Be over 16 years old
- Be in, or about to start, paid employment (including self employment)
- Live and work in England, Scotland or Wales
- Not be claiming Incapacity Benefit or ESA once they are in work (with the exception of higher permitted work)



Types of Help

There are seven main elements within Access to Work:

- Special Aids and Equipment (SAE)
- Adaptations to Premises and equipment (APE)
- Travel to Work (TtW)
- Travel in Work (TiW)
- Support Worker (SW)
- Communication Support at Interview (CSI)
- Mental Health Support Service (MHSS)

Mental Health Support Service

- Going into work
- Absent from work as a result of a mental health condition
- Finding work difficult as a result of a mental health condition

The support available from Access to Work includes:

- An assessment of needs
- A personalised six month support plan, with detailed steps designed to keep a person in, or help them to return to work
- Signposting to relevant intervention and support services

This service is provided for Access to Work by Remploy

Examples of Mental Health Support

Coping strategies

This could cover a range of strategies and will depend on the individual's job role, their condition and how this impacts their work. For example:

- Keeping a mood diary
- Using memory aids such as Mind Maps, checklists
- Relaxation techniques when under pressure
- Developing a Wellbeing Recovery Action Plan
- Cognitive Behavioural techniques

Reasonable adjustments

- Development of Flexible working, phased return, etc.
- Putting in place a buddy or mentor
- Temporary reduction in targets or reallocation
- Additional time to complete certain aspects of job role
- Regular formalised 121 meetings to review concerns

Access to Work Grants

The level of grant will depend on:

- Whether the applicant is employed or self employed.
- How long they have been in their job.
- The type of help required.
- The size of company.

Access to Work provides the grant with which to procure the support that is needed, it does not provide the support itself.



Working in Partnership

- Support for Schools
- Troubled Families

Support for Schools

Ernsford Grange – year 9+ Offering Employer skills sessions

Hereward College – working in partnership with In2ambition

Sidney Stringer – In conversation

Success in generating leads in Warwickshire



Troubled Families Support

- Troubled Families is a programme of targeted-intervention for families with multiple problems, including crime, anti-social behaviour, mental health problems, domestic abuse and unemployment.
- Local authorities identify 'troubled families' in their area and usually assign a key worker to act as a single point of contact. Central Government pays local authorities by results for each family they 'turn around'. Progress to work and moving into employment are two key goals
- Coventry City Council work in partnership with JCP with a target of engaging with families within

Departmental objectives

- Roll out of UC, Coventry will be April 2018
- Achieving the highest employment rate in the G7
- Halving the disability employment gap
- Delivering support in schools



Coventry City Council

Briefing note

To: Business, Economy and Enterprise Scrutiny Board
To: Scrutiny Co-ordination Committee

Date: 22nd March 2017
Date: 12th April 2017

Subject: Public Transport Select Committee – outcomes and learning

1 Purpose of the Note

- 1.1 To inform the Business, Economy and Enterprise Scrutiny Board of the outcomes of the Public Transport Select Committee which was held on 15th February 2017.

2 Recommendations

- 2.1 The Business, Economy and Enterprise Scrutiny Board (3) is recommended to:
- 1) Recommend that Transport for West Midlands (TfWM)
 - i. Involve Elected Members and local residents in their planned car parking at Stations review.
 - ii. Consider how to better involve local people in planning the delivery of services, beyond existing processes.
 - 2) Recommend that the Cabinet Member for Jobs and Regeneration commission a bus-user and non-user survey, just for Coventry, to identify specific local issues and concerns in order to promote buses as a mode of transport and increase usage.
 - 3) Recommend that the Cabinet Member for Adult Services
 - i. Consider developing a travel training programme for older people to support independence and address social isolation
 - ii. Support the Transport theme group of the Age-Friendly Coventry initiative
 - 4) Recommend that the Cabinet Member for City Services undertake a review of Council vehicle usage, particularly during school hours, to see whether the vehicles could be used to support the transport requirements of vulnerable, ill and elderly people in the City.
 - 5) Acknowledge the positive relationship the Council has with TfWM and the benefits of this relationship to the city.
 - 6) Request the Chair writes to everyone involved with the Select Committee to thank them for their work.
 - 7) Add the following items to their work programme for the next municipal year:
 - i. Multi-modal ticketing, for different modes of transport and for travel cross-boundary, especially with our Combined Authority partners beyond the TfWM area.
 - ii. Ways to address the effect congestion and road works have on public transport

- iii. Air quality, reducing emissions and greener fleets
 - iv. How to promote and incentivise bus as a mode of transport, including addressing safety concerns
 - v. Outcome of the bus lane review
 - vi. Developments in rapid transport and very light rail
- 8) Agree to a select committee on accessible transport wider than public transport for the next municipal year.
- 2.2 Scrutiny Co-ordination Committee is recommended to:
- 1) Note the benefits of using a select committee approach for Scrutiny
 - 2) Consider the lessons learned on the process in paragraph 14 for future select committee arrangements
 - 3) Identify other subjects suitable for a select committee on future work programmes across all Boards.

3 Information/Background

- 3.1 At their informal meeting on 8th June the Business, Economy and Enterprise Scrutiny Board agreed to hold a select committee style meeting to consider issues around public transport.
- 3.2 The format for the select committee was agreed at the meeting on 12th October.

4 Visit to the House of Commons

- 4.1 On the 19th July Members of the Board visited the House of Commons to attend a Parliamentary Select Committee meeting.
- 4.2 As part of this visit Members met with Clive Betts MP the Chair of the Communities and Local Government. They were able to question him on the process of select committee in the Houses of Parliament, which Members found very useful.
- 4.3 Members also sat in on a session of the Transport Select Committee and were able to observe MP's questioning witnesses for their Vauxhall vehicle fire enquiry.

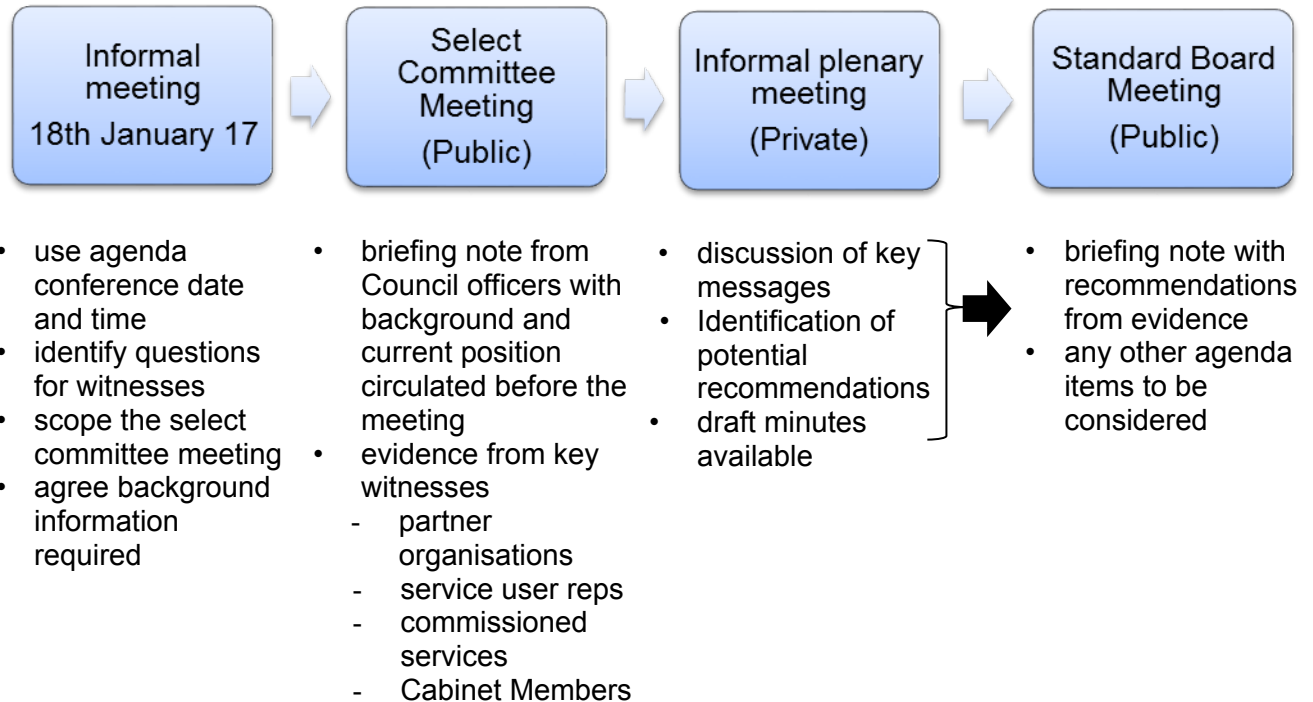
5 Advisory Panel

- 5.1 This was a group of four Members (Brown, Lancaster, Mayer, McNicholas (chair)) from the Board whose role it was to be to clarify and finalise the key lines of enquiry and scope for the meeting. They met beforehand, using the date agreed for the agenda conference, and agreed the key lines of enquiry.

6 Background Briefings and Documentation

- 6.1 All Members were provided with briefings and background documentation to provide information on the current position. Scrutiny Board meetings were used as briefing sessions with officers to enable Members to fact check, clarify information and also identify any other information and witnesses that may be useful.
- 6.2 Members received briefings on the following:
- 6th July - Public Transport background and context
 - 21st September – Accessible Transport background and context
 - 2nd November – Rail Story and Bus Usage background and context
 - 14th December – HS2 Connectivity
- 6.3 In addition to this Members were also provided with background information on:
- Effective Questioning for Scrutiny

- Connecting Coventry – Strategic Transport Investment Programme
- Coventry Station Masterplan
- Coventry Rail Story



7 Figure 1: Format of the Select Committee

8 Key Lines of Enquiry

8.1 Members agreed the key line of enquiry would be the following:

- How can train connectivity support economic development and business growth in the city?
- How can we improve the bus service in the city?
- What are the key accessibility issues for public transport in the city, and how can they be addressed?

8.2 Once the key lines of enquiry had been identified and agreed witnesses were able to be identified and invited.

9 Witnesses

9.1 The purpose of the Select Committee is to hear evidence on a specific issue, in this case, Public Transport with regard to key lines of enquiry. The witnesses are vital as they are there to provide evidence to the committee on the key lines of enquiry.

9.2 Questions should be tailored to gain evidence from witnesses to answer the key line of enquiry for the select committee. Questions should be open in order to elicit the information from witnesses. Good quality questions will result in good quality evidence. Questions should be agreed beforehand at the pre-meeting.

9.3 The witnesses that attended were:

Session 1- How can train connectivity support economic development and business growth in the city?

- Malcolm Holmes West Midlands Rail
- Toby Rackliff Transport for West Midlands
- Colin Knight Coventry City Council

Session 2 - How can we improve the bus service in the city?

- David Beer Transport Focus
- Pete Bond Transport for West Midlands
- John Hayes Transport for West Midlands
- Martin Hancock NX Coventry
- Steve Burd Stagecoach Midlands
- Bridget Harper Coventry Older Voices
- Colin Knight Coventry City Council

Session 3 - What are the key accessibility issues for public transport in the city, and how can they be addressed?

- Colin Knight Coventry City Council
- Chris Coyle Coventry City Council
- Bridget Harper Coventry Older Voices

10 Involvement of the Public

- 10.1 Members were very keen to involve members of the public, as users of public transport, in the process.
- 10.2 Representatives from a number of groups were invited, however only Coventry Older Voices participated fully in the process.
- 10.3 Transport Focus is the independent transport user watchdog. Their contribution was welcomed at the board and they were able to provide an independent user voice based on extensive surveys and consultation.
- 10.4 Twitter was used during the meeting which proffered a few comments from members of the public but by this point it was too late to follow up at the meeting.
- 10.5 Facebook was also used to gather questions from the public, but again this was too close to the meeting to get real participation.

11 Session 1

How can train connectivity support economic development and business growth in the city?

- 11.1 Members received presentations from Toby Rackliff, Rail Strategy Manager, Transport for West Midlands (TfWM) on rail transport and growth in the West Midlands and Malcolm Holmes, Programme Director, TfWM on West Midlands Rail Devolution. The presentation provided an understanding of West Midlands Rail Ltd, which is a partnership of Local Authorities including the WMCA.

11.2 The Board raised a number of questions in response to the presentations and responses were provided, matters raised included:

- How would the provision of a train station in Kenilworth be of benefit to passengers at Tile Hill Station when most passengers were travelling to Birmingham
- The importance of the availability of data relating to the modes of transport used by train passengers to arrive at the Coventry train stations
- What steps were being taken to mitigate the impact on local residents of the 15% increase of passengers using Tile Hill and Canley stations
- The suggestion of using other local authority areas as examples of best practice e.g. York Ring and Ride
- Why couldn't proposals for additional trains be introduced immediately
- The current position relating to the electrification of the Coventry Nuneaton line
- Support for the proposals for branding but, in light of the all the different organisations involved in rail services, the requirement for members of the public to be aware of who was accountable for what
- What was happening with the proposals to increase the West Midlands rail track
- The implications of HS2 on the Coventry to London Euston route and how were Coventry commuters expected to benefit from HS2
- Would there be a central link to improve rail freight
- Following the opening of the KNUCKLE station at the Ricoh, were we on schedule to meet usage targets and information on the service level agreement
- Concerns about any potential charging at the rail park and ride sites at Canley and Tile Hill and the implications for residents in light of increasing usage of these stations
- Concerns about the scheduling and timing of train services from Canley to Birmingham and how could the issues around long waits caused by delays and cancellations be addressed
- The potential for light rail to be introduced in Coventry and links with WMG at Warwick University
- The length of rail franchise agreements and what was done to protect services when things started to fail
- The position relating to Virgin Trains and why the operator was so influential
- The latest position relating to the importance of securing rail links between Europe and the West Midlands and, in particular, having HS2 linking to St Pancras, and the need to secure the support of MPs to lobby for this.

12 Session 2

How can we improve the bus service in the city?

- 12.1 The session started with a brief presentation from David Beer of Passenger Focus who provided information on passenger feedback and the key issues for bus users.
- 12.2 Members also heard from bus service providers National Express Midlands (Martin Hancock) and Stagecoach (Steve Burd). The key issue for service providers was congestion and road works affecting punctuality and also future developments in contactless ticketing and greener buses.

- 12.3 Members also heard from Pete Bond and John Hayes from TfWM who talked about the Bus Alliance, network developments including improved ticketing.
- 12.4 Bridget Harper from Coventry Older Voices provided information on some of the key concerns of older people using public transport which were reliability, access to key services such as health facilities, bus stops, safety and access to information.
- 12.5 The Board raised a number of questions in response to the presentations and responses were provided, matters raised included:
- Developers designing in access for public transport early in large residential developments
 - Information on bus times for the visually impaired
 - Impact of bus lanes and potential for removal
 - Impact on air quality of people travelling on buses rather than in their cars
 - Multi-modal ticketing so passengers can use a variety of transport methods, including cars.
 - How members of the public raise concerns and complaints – how do they know who to contact.
 - Whether suburban bus hubs could be considered to improve access to local area centres.
 - Concerns about safety, especially at night
 - The bus service to the hospital
 - Driver training in customer service.
 - Addressing people’s concerns over safety and how best to encourage bus travel.

13 Session 3

What are the key accessibility issues for public transport in the city, and how can they be addressed?

- 13.1 The Scrutiny Board received information on the current provision by the Council on transport provided by the Passenger Transport Service. They also considered information from Coventry Older Voices.
- 13.2 Members discussed the following issues:-
- The need to investigate the better utilisation of Council vehicles during the day when they are currently not in use by carrying out a review of existing provision available in the City and consulting on what provision is required by people in the City.
 - Issues relating to the current Ring and Ride service, particularly in relation to picking up/dropping off at University Hospital Coventry and Warwickshire and the current criteria applied to service users.
 - Work carried out by the Travel Training Team and the benefits of this work. Consideration of buddy system for older people who have lost confidence or developed mobility issues.
 - Cross boundary travel between Warwickshire and the West Midlands and if the West Midlands Combined Authority will provide any opportunities to remove these boundaries

14 Lessons learned on the process

14.1 Members of the Board held an informal plenary session after the select committee to review the process and identify lesson learned for when a select committee approach is used by scrutiny.

14.2 Involvement of Cabinet Members

14.3 Cabinet Members should be fully briefed on the subject of the select committee to enhance their involvement at the meeting and to enable them to engage with recommendations resulting from the select committee.

14.4 Attendance and substitutions

14.5 It was agreed that consistency of attendance at briefing sessions enables Members at the meeting to be more informed on the subject area, therefore regular attendance at meetings and avoidance of use of substitutes should be encouraged.

14.6 Witnesses and Presentations

14.7 The presentations from witnesses were quite detailed and took up a significant amount of time. It also meant that Members questions were focussed on the content of the presentations rather than the key line of enquiry. It was agreed that in future witnesses should limit themselves to an introduction of their role within the context of the key line of enquiry.

14.8 Members also considered that where there were numerous witnesses, responses to questions became unclear and some questions were lost in the multiple responses.

14.9 For future meetings it was also agreed that Council Officers should be of significant seniority to be able to answer questions on policy development and implementation and where there are gaps in knowledge careful consideration should be made of the use of expert witnesses.

14.10 Questions

14.11 When Members asked multiple questions, were digressive or made statements rather than questions, it became difficult for witnesses to respond with clarity and to provide good evidence towards the key lines of enquiry.

14.12 Despite the preparation of questions in advance of the meeting, Members were reluctant to refer to them which resulted in questioning straying from the key lines of enquiry. Members agreed that if they had been submitted in advance of the meetings and they had been themed or grouped together, it could have made the meeting run more smoothly and have elicited more comprehensive evidence from the witnesses.

14.13 Timings

14.14 The day was long, with a lot of information to be considered. Members agreed that a morning evidence session with an afternoon plenary would be sufficient.

14.15 Communications and involvement of the public

14.16 It was agreed that better communication and publicity before the select committee could have improved public engagement with the process.

14.17 Ways to improve the process

- i. Specific briefings for Cabinet Members by Select Committee Chair and Officers should be held, especially if the themes of the committee span more than one portfolio
- ii. Members on the select committee attend briefing sessions, avoid substitutions and fully familiarise themselves with background briefing papers.
- iii. Presentations from witnesses should be to introduce their role only and not provide additional or new information

- iv. The number of witnesses should be kept to a maximum of three per session
- v. Questions to witnesses should be given one at a time to allow multiple witnesses to respond, and should be limited to 60-90 seconds
- vi. Questions to witnesses should be prepared prior to the meeting by members of the committee, based on background briefing information and themed or grouped together
- vii. Careful consideration of payment to expert witness should be made where there are gaps in knowledge by Council officers
- viii. Council officers who attend as witnesses should be senior officers with responsibility for implementing and managing policy decisions
- ix. The select committee should be consist of a half-day to question witnesses with additional time for a plenary session, so recommendations can be identified on the day.
- x. Social media and other traditional communications are used well in advance of the meeting to enable questions from the public to be considered as part of the process.

14.18 General Comments

14.19 Members considered that overall the day had been a success and that other scrutiny boards should consider identifying subjects for future select committee.

14.20 Members also wanted to express their thanks to everyone who had been involved in the select committee.

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024 7683 1172



To: Scrutiny Co-ordination Committee

Date: 12th April 2017

Subject: Addendum to Public Transport Select Committee – outcomes and learning

1 Purpose of the Note

- 1.1 To inform members of Scrutiny Co-ordination Committee of additional recommendations made by the Business, Economy and Enterprise Scrutiny Board further to their consideration of the Public Transport Select Committee – outcomes and learning report at their meeting on the 22nd March 2017.

2 Recommendations

- 2.1 Scrutiny Co-ordination Committee are requested to note that the Business, Economy and Enterprise Scrutiny Board also recommended that:
- 9) Relevant Cabinet Members be required to attend all future Scrutiny Select Committees.
 - 10) Advanced publicity for future Select Committees be maximised to encourage public participation
- 2.2 Members of the Board also requested that the recommendations are made to Cabinet in the new municipal year.

3 Information/Background

- 3.1 Members of the Business, Economy and Enterprise Board considered that attached report at their meeting on the 22nd March and made the additional recommendations above.

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Coventry City Council

Public report

Report to
Scrutiny Co-ordination Committee

12th April 2017

Report of
Cllr. Patricia Seaman

Title
Annual Report on the Work Of Outside Bodies – *Whitefriars Housing Association*

1 Purpose of the Report

- 1.1 This report sets out details of the work of Whitefriars Housing over the preceding twelve months and details of attendance by the City Council's representatives.

2 Recommendations

- 2.1 The recommendation is that the current arrangement for the governance of the Whitefriars Housing board should continue to be made and that the Council continues to appoint four individuals to the organisation to
- Ensure compliance with the values and purpose of Whitefriars Housing
 - Play a leading role in setting the direction for the organisation
 - Establishment of policies and plans
 - Ensure residents are central to plans and decisions
 - Oversee a framework of delegation and control
 - Take decisions on significant matters
 - Approve annual accounts, budgets and business plans for agreement at WM Group Board
 - Monitors performance in relation to plans budgets and key performance indicators

3 Information on Work of Outside Body

- 3.1 Whitefriars Housing was created in 2000 following a stock transfer of c22,000 homes from Coventry City Council. Whitefriars Housing joined West Mercia Homes in 2009 now known as WM Housing Group that together own and manage around 30,000 homes across Herefordshire, Worcestershire, Birmingham and Coventry and the wider West Midland. Governance arrangement require Whitefriars Housing board to report to the WM Group Board. However, Whitefriars Housing board maintains its autonomy and local influence. Since transfer Whitefriars Housing has sought to deliver on their vision to 'Create places where people are proud to live and work'.
- 3.2 Whitefriars Housing has continued to perform well in an increasingly complex social, economic and political environment and facing the most challenging time of change. The commitment of Whitefriars Housing and Council staff, along with private sector partners and resident involvement has seen the continued development of house building programmes, renovations and insulation projects remain on track. **Note performance report in appendix 1: Annual report 2015/16**

3.3 February 2017 has seen the appointment of a new Chair of Whitefriars Housing Board Janice Nichols as a result of the current chair of the board stepping down. Also at this time a task and finish group is also looking at Governance structures that aims to improve the effectiveness and the work of the board at a local level. This may or may not have implication on the future number of nominated representatives on the board.

3.4 Key aims of Whitefriars Housing is to carry on for the benefit of the community the provision of social housing, other housing, accommodation and assistance to help house people and provide associated facilities and amenities for people in housing need. In addition, to deliver a local vision with an emphasis on pre tenancy work, effective support for customers to maximise incomes and create attractive and well maintained estates.

4 Benefits to the City Council of the Appointment

4.1 Sustain the working relationship with Whitefriars Housing in line with their vision and Coventry City Council priorities and local plan

4.2 Supporting a governance structure that maintains a close connection to Coventry City Council that maintains a positive working relationship

4.3 Reinforce the link between the Council’s strategic housing function in partnership to meet the housing challenge and the increase in homelessness, the impact of universal Credit and changes to Housing benefit entitlements on individuals and families.

5 What Financial Contribution Does the Council Make to this Organisation

5.1 None

6 Attendance Record and Remuneration for the Appointment

6.1 The allowance is currently £2,000 basic per annum per appointment. Attendance information is attached at appendix 2.

List of background papers:

Appendix 1 White Friars Housing – Our performance, Annual report 2015/16

Appendix 2 Whitefriars Council Board Member Attendance 2016

Proper officer:

Author: Cllr. Patricia Seaman
(Any enquiries should be directed to the above)

Telephone: 07813528963

Other contributors:
None

Papers open to Public Inspection

Description of paper
Schedule of City Council Appointments to Outside Bodies

Location:
Council House, Room 59

Annual Report 2015/16

WHITEFRIARS HOUSING - OUR PERFORMANCE


CUSTOMERS

Number of customers **20,343**  Number of leasehold properties **1,393**


GENDER

Male **43%**  Female **57%** 


ETHNICITY Black, Asian and Minority Ethnic **22.5%**

 White British **60%**
Unknown **17.5%**

DISABILITY Disabled **21%**

 Able bodied **1%**
Unknown **78%**

AGE

 Under 16 **0%** 45-54yrs **22%**
16-24yrs **5%** 55-64yrs **14%**
25-34yrs **18%** 65-74yrs **11%**
35-44yrs **21%** 75yrs+ **9%**

CUSTOMER SERVICE CENTRE

WM Housing Group figures 

Calls taken **195,571**
Average waiting time **1min 36 secs**
Resolve enquiry at first point of contact **72.1%**
Customer satisfaction **86%**

NEW HOMES AND LETTINGS


Number of new homes built **265**  **80.68%** customers were satisfied with their new homes 

Number of homes let **1,904**  Total turnaround in days to relet homes **34.82**



New Lettings

GENDER Male **44.5%**  Female **55.5%** 

ETHNICITY Black, Asian and Minority Ethnic **30%**

 White British **62%**
Unknown **8%**




REPAIRS


99.94%  of our homes had a Gas Safety Certificate
93.99%  appointments were kept
82.8%  customer satisfaction with handling most recent repair
94.75%  repairs were completed right first time
£21.9m  Was spent on repairs and maintenance
Our average property energy performance rating (SAP) was **69** 
All of our homes met the Decent Homes Standard 

Our investment includes:

- Externally insulating 297 'hard to heat' homes, saving residents an average of **£300 a year**
- Providing **750 homes** with new highly energy efficient heating upgrades
- Installing double glazing to **412 properties** improving energy efficiency
- Completing external and internal improvements to three tower blocks, benefiting **384 households**
- Enhancing the external environment delivering a range of projects including off road parking, landscaping and fencing

COMMUNICATIONS

Facebook  Reach (how many people have seen our posts) **198,389**
Posts (updates) **740** 
Page likes at April 2015 **398**
compared to page likes at April 2016 **844** 


Twitter  Tweets **688**
Tweet impressions (how many people have seen our tweets) **177,898**
Followers at April 2015 **1,162**
compared to followers at April 2016 **1,490**

CUSTOMER SATISFACTION

87% overall customer satisfaction 
87.1% customers were satisfied with how we dealt with their enquiries

84.6% customers were satisfied with their neighbourhood as a place to live 

CUSTOMER INVOLVEMENT

We have: 
3 customers involved in Boards.
21 customers involved in customer panels
7 residents associations
Received views from 5,461 customers through surveys

Average weekly rent comparison for April 2014 to March 2015.

| | |
|----------------------------|---------------|
| Midland Heart | £88.44 |
| Whitefriars Housing | £89.88 |
| Accord | £90.72 |
| Orbit Heart of England | £92.54 |
| Mercian | £94.07 |
| The Guinness Partnership | £96.17 |
| Bromford | £109.43 |

(March 2016 data not available)

RENT AND VALUE FOR MONEY

98.52%  of the rent due was paid
The average debt of each tenant in arrears was **£447**

What each £1 of income was spent on by WM Housing Group

| Every £1 spent | 2015/16 | 2014/15 |
|--|-----------|-----------|
| Management | 11p | 13p |
| Services | 8p | 8p |
| Day-to-day maintenance | 21p | 19p |
| Purchase & improvement of housing properties | 41p | 39p |
| Interest costs | 17p | 19p |
| Other costs | 2p | 2p |
| Total | £1 | £1 |

NEIGHBOURHOOD AND CUSTOMER FEEDBACK

 We received **1,677** cases of anti-social behaviour:
 We received **764** customer complaints and **183** compliments.

| | |
|---|-------------|
| Noise | 361 |
| Physical violence / threatening behaviour | 254 |
| Garden nuisance / misuse communal area / public space loitering | 221 |
| Other criminal behaviour | 190 |
| Alcohol / drugs / substance misuse / dealing | 146 |
| Vandalism / damage to property | 134 |
| Pets / animal nuisance | 91 |
| Support only | 63 |
| Litter / rubbish / fly tipping | 67 |
| Domestic abuse | 61 |
| Hate crime | 52 |
| Nuisance from vehicles | 21 |
| Abandonment | 16 |
| Total | 1677 |

We will keep you up-to-date on our progress online and in future editions of Skyline.

If you require more information, call us on 0300 790 6533 or email info@wmhousing.co.uk

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Appendix 2

Whitefriars Council Board Member Attendance 2016/17

| Member | 12 May 2016 | 21 July 2016 | Away Day 22 September 2016 | 22 September 2016 | 24 November 2016 | Away Day 16 February 2017 | 16 February 2017 | 23 March 2017 |
|------------------|----------------------------|----------------------------|----------------------------|----------------------------|------------------------------|----------------------------|----------------------------|----------------------------|
| Linda Bigham | Present | Not appointed to the Board | Not appointed to the Board | Not appointed to the Board | Not appointed to the Board | Not appointed to the Board | Not appointed to the Board | Not appointed to the Board |
| Steven Thomas | Absent | Not appointed to the Board | Not appointed to the Board | Not appointed to the Board | Not appointed to the Board | Not appointed to the Board | Not appointed to the Board | Not appointed to the Board |
| Gary Crookes | Present | Present | Attended until lunchtime | Left the meeting at 6.17pm | Joined the meeting at 5.11pm | Apologies | Apologies | Present |
| Pat Seaman | Not appointed to the Board | Present | Present | Present | Joined the meeting at 4.45pm | Present | Present | Present |
| Robert Thay | Present | Absent | Present | Present | Joined the meeting at 4.36pm | Present | Present | Information not available |
| Christine Thomas | Not appointed to the Board | Present | Present | Present | Present | Apologies | Present | Apologies |

Key:

| | |
|----------------------------|----------------------------|
| Present | Present |
| Apologies | Apologies |
| Absent | Absent |
| Not appointed to the Board | Not appointed to the Board |
| Information not available | Information not available |

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Coventry City Council

Briefing note

To: Scrutiny Co-ordination Committee

Date: 12th April 2017

Subject: Outstanding Issues Report

1 Purpose of the Note

- 1.1 To inform Members of the approach to be taken on progress, outcomes and responses to recommendations and substantial actions made by the Scrutiny Board.

2 Recommendations

- 2.1 Members are recommended to:
- 1) Note the attached outstanding issues at Appendix 1

3 Information/Background

- 3.1 When recommendations and actions are made following a scrutiny meeting, they are circulated to the relevant Cabinet Member and officer, and recorded on a recommendations tracker.
- 3.2 The purpose of this report is to bring to the Committee's attention the responses received from Cabinet Members and officers in regard to recommendations and actions from previous meetings.
- 3.3 Once a response has been received or an action dealt with, it will be removed from this report and kept in the full recommendations tracker. The complete tracker can be viewed by contacting the Scrutiny Team on the details below.
- 3.4 At the start of this year, the opportunity was introduced for members of the public to suggest topics that members of the Scrutiny Co-ordination Committee could consider adding to the work programme. The guidance explains that while there are no hard and fast rules about what makes a good topic for Scrutiny to investigate, only issues that Coventry residents are concerned about will be considered, and particularly if the issue affects the whole city. It explains that local issues may be better discussed with ward councillors and that other processes are in place to deal with complaints about services.
- 3.5 There have been no suggestions from the public since the previous meeting.

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Appendix 1 - Outstanding Issues

| Meeting Date | Agenda Item | Cabinet Member/ Responsible Officer | Rec', Action or Info | Recommendations/ Actions | Officer contact | Response/ Status |
|--------------|--|---|-------------------------------|---|-------------------------------|---|
| 13th July 16 | Police, Crime and Community Safety | Chair of Police, Crime and Community Safety Partnership (Cllr A Khan) | R | (1) The scope of the planned review of the Coventry Police Crime and Community Safety Partnership Board be acknowledged and supported and the Committee's concerns relating to ensuring that there is clarity about the future role of members and a clear accountability of organisations receiving funding be taken into account during the review. (2) The performance data detailed in Appendix 9 be noted and for future performance reports information be included on the impact of Police and Crime Commissioner spend and outcomes on priority areas. | Craig Hickin Gennie Holmes | Briefing note sent to Cllr A Khan 10/8/16 |
| 13th July 16 | Police, Crime and Community Safety | Cabinet Member Policing and Equalities | R | The Cabinet Member for Policing and Equalities be recommended to receive a report on performance in relation to hidden crimes and convictions at a future Cabinet Member meeting | Gennie Homes | Briefing note sent to Cllr A Khan 10/8/16 |
| 3rd March 17 | Creation of a City Centre Public Spaces Protection Order | Craig Hickin/ Liam Nagel | I | Ask the police which powers they can use to tackle the anti-social behaviour connected to prostitution and report back to members | Craig Hickin | Awaiting a response |

12th April, 2017

Scrutiny Co-ordination Committee

Scrutiny Work Programme 2016/17

| |
|--|
| 13 th July 16 |
| Crime and Community Safety performance Council Plan progress Outside Bodies Report |
| 7 th Sept 16 |
| West Midlands Combined Authority Business Rates Consultation |
| 22 nd September 2016 |
| Business Rates Retention Consultation |
| 12 th October 16 |
| Joint Strategic Needs Assessment and Health and Well-being Strategy Drugs and Alcohol Service re-commissioning |
| 9 th November 16 |
| Connecting Communities |
| 11 th January 17 |
| Welfare Reform Local Plan Half Year Council performance |
| 18 th January 17 |
| Changes to the Education Service |
| 8 th February 17 |
| Prevent Strategy Electoral Registration and Voter Engagement Overseas Conference Reports |
| 3 rd March |
| Connecting Communities Public Space Protection Orders Connecting Communities Phase 1 – Implementation Report |
| 12 th April 17 |
| Department for Work and Pensions priorities for 2017/18 Public Transport Select Committee Annual Report of the Work of Outside Bodies – Whitefriars Housing Association |
| 26 th April 17 |
| Female Genital Mutilation Progress on commissioned DVA services Business Rates |
| 10 th May 17 |
| Local Plan Annual Report of the Work of Outside Bodies - West Midlands Combined Authority Prevent Strategy in the Community |
| Municipal year 2017-18 |
| Drug and Alcohol Services – 2017/18 West Midlands Combined Authority Business Rates retention Selective Licensing for the Private Rented Sector – consultation outcomes |

Friargate
Public Space Protection Order – 12 months review
Connecting Communities Phase 1 – implementation report
Connecting Communities Phase 2 progress and Phase 3

| Date | Title | Detail | Cabinet Member/ Lead Officer |
|---------------------------------------|--|--|--|
| 13th July 16 | Crime and Community Safety performance | To review: <ul style="list-style-type: none"> • Work of the Police, Crime and Community Safety Board; • Information on funding that is distributed to which services. • Membership and representation • Sub-group and remit and Chairs • Involvement of the third sector • Scope of the planned review of the Board • End of year performance • PCP questionnaire on his plan priorities | Cllr A Khan |
| | Council Plan progress | An opportunity for members of the Board to look at Council performance across all areas and identify any areas that may need further scrutiny. Including equalities action. | Si Chun Lam Cllr Duggins |
| | Outside Bodies Report | Scruco can decide which outside bodies they receive reports on at their meetings. This report provides opportunities to identify the criteria for which reports are submitted throughout the year. | Gennie Holmes |
| 7th Sept 16 | West Midlands Combined Authority | To consider information available on the devolution deal and how information on the work of the Combined Authority can be cascaded to Coventry citizens. | Martin Reeves/Julie Newman Cllr Duggins |
| | Business Rates Consultation | Members of the Board to consider the response to the Business Rates consultation taking place over the summer which proposed 100% retention by Councils. | Paul Jennings Cllr J Mutton |
| 22nd September 2016 | Business Rates Retention Consultation | A more in depth look at the consultation questions and responses on the Government consultation on Business Rates Retention. To look at potential pooling of rates across the Combined Authority area and also the Council's strategy to maximise business rates income | Paul Jennings Cllr J Mutton Cllr O'Boyle |
| 12th October 16 | Joint Strategic Needs Assessment and | The Health and Well-being Strategy and Joint Strategic Needs Assessment review of the current and future health and care | Jane Moore Cllr Kamran Caan |

| Date | Title | Detail | Cabinet Member/ Lead Officer |
|-----------------------------------|---|---|--|
| | Health and Well-being Strategy | needs of the local community. This report will be going to Cabinet on 1 st November | |
| | Drugs and Alcohol Service re-commissioning | Public Health is currently re-commissioning drug and alcohol services in the city and have developed a new service model. The model is currently out for consultation and will be going to Cabinet for a decision on 1 November | Georgia Flaherty Jane Moore Cllr Kamran Caan |
| 9th November 16 | Connecting Communities | An opportunity for Members to discuss emerging themes from the consultation and contribute to the consultation themselves. To include the findings from the Phase 1 consultation. | Michelle McGinty Cllr Maton/Ruane |
| 11th January 17 | Welfare Reform | Further review of impacts of changes to welfare provision and the services provided by partners in the city. Including most recent changes announced. | Glenda Cowley/ Welfare Reform Working Together Group Alan Markey – Coventry Independent Advice Service Richard Sharp - The DWP Coventry and Warwickshire Operational Leader Cllr Bigham |
| | Local Plan | An update following the hearings on the plan and the outcome of the Inspector's report. | Mark Andrews |
| | Half Year Council performance | An opportunity for members of the Board to look at Council performance for the half year across all areas and identify any areas that may need further scrutiny. Including equalities action. | Si Chum Lam Cllr Duggins |
| 18th January 17 | Changes to the Education Service | To consider proposed changes to the education service. | Kirston Nelson Cllr Maton |
| 8th February 17 | Prevent Strategy | Following from a suggestion by a member of the public that Scrutiny should look at the rise of the far-right in the city and what is being done to address this | Chief Superintendent Danny Long Geoff Thomas |
| | Electoral Registration and Voter Engagement | To consider the Council's engagement plan and to follow up on actions from the previous Board meeting. | Liz Read |

| Date | Title | Detail | Cabinet Member/ Lead Officer |
|---------------------------------|---|--|---|
| | Overseas Conference Reports | Report back from conferences from China and Sweden | Cllr O'Boyle |
| 3rd March | Connecting Communities | To consider the final recommendations based on the outcome of the consultation | Michelle McGinty Cllr Maton/Cllr Ruane |
| | Public Space Protection Orders | Members of the public have requested that the recommendations following the public consultation are considered by Scrutiny before they go to Cabinet. | Craig Hickin Cllr A Khan |
| | Connecting Communities Phase 1 – Implementation Report | A progress report on phase 1 of the programme | Michelle McGinty |
| 12th April 17 | Department for Work and Pensions priorities for 2017/18 | Following the consideration of changes to the welfare system the DWP have offered to present their plans and priorities for 2017/18 | Clare Hindson (DWP) Glenda Cowley Cllr Bigham |
| | Public Transport Select Committee | Recommendations and learning from SB3's select committee on public transport | Cllr McNicholas Gennie Holmes |
| | Annual Report of the Work of Outside Bodies – Whitefriars Housing Association | | Cllr Seaman |
| 26th April 17 | Female Genital Mutilation | Progress report on implementation of the action plan | Georgia Faherty Cllr Caan |
| | Progress on commissioned DVA services | Following their meeting on 14 th October 2015, Board Members agreed to receive annual progress updates, including October 2016. To include contributions from the Police and Whitefriar's Housing and any information on a regional perpetrators programme. | Cllr A Khan |
| | Business Rates | An update on changes to the business rates system included the pilot. | Paul Jennings Cllr J Mutton |
| 10th May 17 | Local Plan | To receive feedback on the outcome of the Consultation on the revisions to the Local Plan. | Cllr Bigham/ Mark Andrews |

| Date | Title | Detail | Cabinet Member/ Lead Officer |
|-------------------------------|--|---|--|
| | Annual Report of the Work of Outside Bodies - West Midlands Combined Authority | To hear on progress from the three elected member reps on the WMCA, Audit Committee and Overview and Scrutiny Committee. Also the Chair of the Overview and Scrutiny Committee, Cllr Peter Hughes from Sandwell has been invited. | Cllr Duggins Cllr J Mutton Cllr Bains Martin Reeves |
| | Prevent Strategy in the Community | Following the briefing note that came on the 8 th February, Members requested additional information on how the Prevent strategy is delivered in the community. | Cllr A Khan Geoff Thomas |
| Municipal year 2017-18 | Drug and Alcohol Services – 2017/18 | A report summarising services up to 2017 was requested following the Boards consideration of the Reshaping of Drug and Alcohol Services in Coventry at their meeting on 12 th October 16 | Jane Moore Cllr Caan |
| | West Midlands Combined Authority | To discuss the role of scrutiny at the WMCA. To invite Cllr Peter Hughes. | Cllr Duggins Martin Reeves |
| | Business Rates retention | Following the meeting on 22 nd September Members requested regular updates when information becomes available. | Paul Jennings Cllr J Mutton |
| | Selective Licensing for the Private Rented Sector – consultation outcomes | To consider the outcomes of the consultation and recommendations to the Cabinet Member following a scrutiny task and finish group recommending implementation in St. Michael's Ward. | Davina Blackburn Tracy Miller Cllr O'Boyle |
| | Friargate | An update to cover both the SB1 and SB3 elements of the project, in terms of the Council's move to the building and the progress on developments on the whole site. | David Cockroft, Lisa Commane Cllr O Boyle, Cllr J Mutton |
| | Public Space Protection Order – 12 months review | Following their consideration of the original report, members requested a progress report on 12 months | |
| | Connecting Communities Phase 1 – implementation report | Members requested progress report from partners involved in delivery of services | Michelle McGinty |
| | Connecting | To keep Members informed of progress on the Connecting | Michelle McGinty |

| Date | Title | Detail | Cabinet Member/ Lead Officer |
|-------------|--|-----------------------|-------------------------------------|
| | Communities Phase 2 progress and Phase 3 | Communities programme | |

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